



## **RECRUITMENT ANNOUNCEMENT NO. 14-27**

### **CITY OF STAMFORD**

## **SOCIAL SERVICES COMMISSION COORDINATOR**

**Salary Range - \$79,590 - \$102,256**

The city of Stamford is accepting resumes for the position of **Social Services Commission Coordinator**.

**DUTIES:** Under the general direction of the Social Services Commission, and, through the Commission, to the Director of Public Safety, Health & Welfare; administers and coordinates fair rent complaints brought by tenants against landlords for excessive rental increases or decreases in attendant services; administers Connecticut's Constitutional and Statutory provisions applicable to prohibited discriminatory practices; promotes the coordination between those City Departments concerned with social welfare, including the Board of Education, and the many nonprofit organizations in the community; assists the Commission with its duties in promoting policies and strategies, which will help to provide that no resident of Stamford is without guidance or information in helping them to obtain the essentials of shelter, sustenance and provisions for health through exercising such other rights and discharging such other responsibilities as shall be necessary and proper for the purpose of the Commission.

**MINIMUM QUALIFICATION REQUIREMENTS:** Graduation from an accredited college or university with a Bachelors' Degree and two (2) years of experience in the enforcement, investigation and/or administration of human rights or fair rent laws and regulations OR possession of a law degree.

Note: A Masters' Degree in Social Work may substitute for one (1) year of the general experience.

**Resumes should be submitted by the close of business on August 8, 2014.**

Inquiries relating to the recruitment and selections are to be directed to the attention of the Human Resources Division:

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